

**Minutes of the Program-Level Assessment Committee (PAC)  
February 17, 2017 3:00pm  
Humanities and Social Sciences Room 3035**

**Meeting called to order: 3:00pm** by Chairperson Dr. Summer DeProw

**Members present:** Dr. Kim Davis, Dr. Summer DeProw, Dr. Lillie Fears, Ms. Shelley Gipson, Dr. Anne Grippo, Dr. Gina Hogue, Dr. Donald Kennedy, Dr. Paul Mixon, Ms. Nikesha Nesbitt, Dr. Chris Peters, Dr. Deborah Chappel Traylor, Dr. Stacy Walz, Mr. Chad Whatley, and Dr. Karen Wheeler.

**Members Absent:** Dr. David Harding, Dr. Melodie Philhours and Dr. Topeka Small

**Proxy:** None

**Guests:** Dr. Peter Larbi, Dr. Airek Beauchamp, Dr. Kris Biondolillo, Dr. Kristi Costello, Dr. Timothy Burcham, Dr. Carl Cates, and Mr. Kyle Davis

### **Welcome**

Meeting began with Professor of the Month introductions and videos. Short break for refreshments upon delivery.

**Introduction of guests:** Dr. Peter Larbi, Dr. Airek Beauchamp, Dr. Timothy Burcham, Dr. Kris Biondolillo, Dr. Carl Cates and Assessment Intern, Mr. Kyle Davis.

### **Professor of the Month presentations:**

**December 2016 Professor of the Month, Dr. Chris Peters, Assistant Professor of Psychology.** Interview video was played which also featured one of his students, Ms. Erica Bearden. Dr. DeProw presented the Professor of the Month award plaque to Dr. Peters.

**January 2017 Professor of the Month, Dr. Airek Beauchamp, Visiting Assistant Professor of English.** Professor of the Month interview video also featured comments by Shelby Rhodes, Biology and Chemistry major who told of how she benefited from Dr. Beauchamp's science writing course. Dr. DeProw presented the award plaque to Dr. Beauchamp.

**February 2017 Professor of the Month, Dr. Peter Larbi, Assistant Professor of Agricultural Systems Technology.** Dr. Larbi's interview video described the Soft Systems Methodology that Dr. Larbi uses in his course. One of his students, Ryan Self spoke in the video of how the students had to critically think in order to solve problems. Dr. Larbi was presented the Professor of the Month award plaque from Dr. Summer DeProw.

**Meeting Minutes:** Meeting minutes from the November 18<sup>th</sup> meeting were reviewed by the members. Motion to approve by Dr. Stacy Walz. Seconded by Dr. Fears. Minutes approved.

### **Spring 2017 Goals Reviewed**

#### **PAC Purpose Statement**

PAC Purpose Statement was reviewed by the members. Motion to approve by Dr. Deborah Chappel Traylor. Seconded by Dr. Anne Grippo. Approved and will be added to Assessment website under the Program-Level Assessment (PAC) information.

#### **Learn@State**

Submission deadline today. Members encouraged to submit abstracts to present or to attend.

#### **Grant Subcommittee Report**

Chad Whatley gave an update for the recent grant applications and approvals including amounts of

each approved grant. Committee wants to encourage new applicants. Committee will re-convene at the end of the semester and work on requirements for evaluating future grant applications.

**Peer Review Process Question:**

Dr. DeProw asked the members for their preference on conducting the peer reviews. Choices were: a) Same as last year- in groups, each subcommittee met and reviewed together, or b) each member review individually. Discussion- Comments included:

Prefer not to do on our own yet until we are more familiar with Taskstream.

The discussions in our group reviews last review was very helpful.

Question- Can the department chair see the rubric in Taskstream at this time?

Not sure, will check- it may only be available after the review is submitted.

Will be reviewed in subcommittee groups.

Reviews will be compiled in Taskstream and sent to Deans, Chairs, and Assessment Leaders through the system.

**A-State Assessment Committee:** Dr. Paul Mixon gave the update of the University Learning Outcomes (ULOs) process. ULOs were selected at the recent fruitful AAC meeting and are to be submitted for Shared Governance approval. Subgroups across campus were surveyed for choices of ULOs and the Top 4 were selected. Included in the subgroups were 35 undergraduate students and 20 graduate students who participated in the surveys. Best practice is to have 2-5 ULOs. Not all of the ULO's need to be assessed by each area- they can be aligned with 1 or more.

**Meeting adjourned 4:00pm.**